



Business listing on the building directory is complimentary for our business operators.

Businesses are required to submit an updated BUSINESS REGISTRATION FORM and DIRECTORY FORM to Management to add your business to the directory.

BUSINESS DIRECTORY

Located in the Main Lobby – Maximum total of 24 Characters
English Characters Only – All Caps is prohibited

Business Name:

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Suite Number:

□ □ □ □ □

Print Your Name: _____

Address: _____ Suite #: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Your Signature: _____ Date: _____

Updates to the business directory are typically done monthly and information will be added at next available update.

Please submit the signed completed DIRECTORY FORM and updated BUSINESS REGISTRATION FORM to the Front Desk

or email to gm.admin@centurycentercondo.com



BUSINESS REGISTRATION FORM

CURRENTLY BEING USED, RENTED AND OWNED

UNIT NUMBER: _____

PARKING STALL NUMBER(S): _____

TENANCY: Owner Occupied / Rental Unit

BICYCLE(S) PERMIT #: _____

FITNESS ROOM

LOCKER(S) #: _____

BUSINESS INFORMATION: (REQUIRED)

Business Name: _____
 Business License #: _____ Expiration: _____
 Business Owner(s): _____
 Business Owner(s): _____
 Email: _____

Business Phone: _____
 Number of Employees: _____
 Mobile Phone: _____
 Mobile Phone: _____

LIST ALL EMPLOYEES / CONTRACTORS: (USE SECOND SHEET FOR ADDITIONAL EMPLOYEES)

Full Name: _____
 Email: _____

Mobile Phone: _____
 Home Phone: _____

Full Name: _____
 Email: _____

Mobile Phone: _____
 Home Phone: _____

Full Name: _____
 Email: _____

Mobile Phone: _____
 Home Phone: _____

Full Name: _____
 Email: _____

Mobile Phone: _____
 Home Phone: _____

IN CASE OF EMERGENCY:

Special Assistance Needed: **Yes / No** If Yes, Describe Disability: _____

Emergency Contact: _____ Mobile Phone: _____

Relationship: _____ Address: _____

VEHICLES / MOTORCYCLES

YEAR	MAKE	MODEL	COLOR	LICENSE	DECAL

PROPERTY MANAGER / AGENT / LANDLORD:

Name / Company: _____ Mobile Phone: _____

Address: _____ Work Phone: _____

Acknowledgment form to be signed by the Business Operators:

I / We hereby acknowledges that I / We have received and read a copy of the Century Center House Rules and agree to comply with the House Rules. I / We understand that in cases of emergency, the General Manager, Managing Agent, or any other person authorized by the Board of Directors is granted effective immediate right of entry into a unit, regardless if the Owner or Tenant is present at the time or not. **It is an Owners responsibility and requirement to maintain an HO-6 insurance coverage up to a minimum of \$50,000 per claim. A copy of the policy must be submitted annually to the General Manager. Residents, Owners, and Management Agents are required to submit a signed copy of the lease or rental agreement associated with their units lessee to the Front Desk to be kept on file.**

Print: _____ Signature: _____ Date: _____

Print: _____ Signature: _____ Date: _____